



## **2020-2021 Back to School Procedures**

This document highlights some of the key elements for our reopening September 8th, 2020. Each family will soon receive a folder with documents detailing procedures. Please use this guide to help visualize how reopening will look for Guardian Angels this coming fall.

- Continue to receive additional information as condition changes

### **Classrooms**

- An assigned class may consist of more than 1 grade level, but number of students will be maintained at a level that social distancing can be done in the classroom
- Students will remain with their classroom teacher throughout the school day.
- Specialist teachers and aides will move to teach their lessons to students.  
There will be options for students to move to specialist subjects for outdoor instruction. Phase One will not allow for specialist subjects to take multiple classes in the same room in one day.
- Middle School teachers will rotate to teach those classes. Students will remain in their classroom with their class.
- Teachers will offer ample movement time within their classroom and utilize outdoors when needed.

### **Face Coverings/Masks**

- Students in Kindergarten through 8th grade will wear face coverings throughout the day.
- Face masks from home be labeled with either initials or first initial last name
- There will be time for mask breaks.
- Within areas where multiple transitions happen (e.g., hallways, pickup/drop-off, bathrooms, etc.), masks will always be mandated.
- Teachers will help guide students with proper mask use.
- All parents must wear face coverings at pickup and drop-off.
- All teachers and staff will wear face coverings throughout the day.
- Age and maturity level of students will be taken into account when determining the amount of mask breaks a student receives each day.

### **Social Distancing**

- Classes will practice social distancing in shared spaces, especially when two or more students are near each other and for teachers and staff.

- Desks and seating arrangements will be spaced within the classroom.
- Teachers will work to the best of their ability to offer interactions that are safe and age-appropriate.
- Small group work will be allowed only within their classroom.
- Teachers will help enforce social distancing in shared spaces.
- Specific times to use the hallways and bathrooms will be assigned to limit the time students share space.
- It is important that all staff and adults maintain social distancing.
- School hallways are marked with an angle every 6 feet to help social distance

### **Pickup and Drop-Off**

- Students grade 1st - 8 will arrive from 8:45am - 9:15am and enter through the main door  
Pre-K and Kindergarten students will enter door # 2
- Staff and the principal will welcome students into the building and help with drop-off movement.
- Busses will pick up students at the main entrance.
- Walkers and car riders will be picked up at door # 5 (Gym)

### **Social & Emotional Needs**

- The emotional needs of students will be at the forefront of all educators in the building. Each day, teachers will devote time to prayer and reflection to help ease anxieties.
- Teachers will work closely with parents to help support all children in our community.
- The effort to keep school as typical as possible will continue, with new ideas for student involvement and engagement.
- Clear masks and face shields will be used at times to help support students.
- The emotional maturity of students will be taken into account as we work to make sure students feel safe and comfortable at school.
- Details specific to the virus and other health hygiene will be age-appropriate.

### **Lunch**

- Students will eat daily with their class.
- They will eat in the school cafeteria.
- We will stagger classes following the social distancing recommendations.
- Hot and cold lunch will be served as per menu sent ahead of time.
- Lunches from home must not contain any peanuts or tree nuts.

### **Recess**

- Main recess occurs after lunch.
- The play areas will be divided so that each class has its own place to play.

- There will be additional places to play outside where teachers can bring their students throughout the day for other recess breaks.

## **Health Protocols**

- Hand washing and sanitizing will help mitigate the spread of COVID-19 and will happen frequently throughout the day (entering and exiting the building, before snack, after lunch, after bathroom use, and anytime necessary).
- Parents and teachers will encourage and teach hand washing and respiratory etiquette.
- GA staff will be available daily to help teachers if symptoms arise in students.
- The school front office is being updated with Plexiglas and/or plastic curtains.
- There will be separate spaces to keep students or staff with COVID-19 symptoms separated from others.
- PPE will be available for all students and staff.
- Students will use individual water bottles. Water fountains will be used only to fill water bottles
- High-touch surfaces will be cleaned regularly throughout the day.
- We have increased the cleaning schedule.
- Bathrooms will be cleaned throughout the day in addition to regular cleaning.
- All classrooms will be cleaned at the end of the day with disinfectant.
- Shared supplies will be discouraged, but there will be times shared supplies are used and teachers will disinfect them between uses.

## **Health Checks**

- Parents must go through the Home Health Checklist including taking the temperature before sending the children to school. Members of our community can help each other by making sure not to send sick children to school, while at the same time understanding that often symptoms do present themselves during the day.
- School assigned crew will check student temperatures upon arrival.

## **Guests, Volunteers, and Parents**

- Volunteers and parents will be restricted from coming into the building.
- We will be very creative in finding ways to share what happens at school and will offer new ways to volunteer.
- Parents who need to pick up children during the school day need to send an email or call the office ahead of time and will meet their child at the main entrance. A staff member will bring them to you.

## **Forging Forward in Faith**

- We will continue to share our faith and work to instill resilience and acceptance within our children as they learn about God's love, grace, and sacrifice.
- Mass will be Wednesday mornings.
- Daily prayer will continue to be an integral part of each day.
- We will pray for all those impacted during this time.

### **Still Being Decided**

- We are finalizing bussing plans, and need to wait to hear from the bus company their bus protocol. We will add safety precautions if needed.
- Each family will get a folder with all of the pertinent information in regards to reopening, which will include the full detailed reopening plan, the thresholds to follow for when COVID-19 sickness or exposure happens, thresholds for typical illnesses, pick up/drop-off details, and more.
- The daily schedule is being finalized.
- Please reach out if you have ideas, questions, or concerns. We are here for you!

### **Items to Purchase (Optional)**

- Each student will be given a facemask. We will also have masks available should a student/visitor need one. Students can bring masks from home. We ask that masks not be scary or political, but kids can share a bit of their creative side with their face coverings this year.
- Please purchase your school supplies and clearly label them with your child's name.
- Water bottle! As noted above, students will only be allowed to use individual water bottles throughout the day.

**All of these documents will be posted on the school website under the COVID-19 tab.**